

RFA #20-21

Indoor Air Management Strategies

Q&A

	RFA Section	Question	Answer
1		<p>Vincetian has multiple entities we would like to apply for. Each has a separate DOH # but not DUNS# or Tax ID #. Some are SNF facilities, some are PC.</p> <p>What would be required in that instance?</p> <p>Two of our entities (Vincetian de Marillac and Vincetian Schenley Gardens) have different DOH #s but share tax id.</p>	<p>In order to apply for the grant, each entity must have a separate licensing number. Collaboration may need to be done with the State comptroller's office to establish partner numbers for each facility, but that will be assessed once the applicant has been chosen to receive the grant.</p>
	RFA Section	Question	Answer
2		<p>I don't quite understand the dates in the Solicitation Info section. Due Date <i>12/31/99</i> at the bottom?</p>	<p>The date you are seeing was due to the system converting the open ended grant timeline of 12/31/2099 to 12/21/1999. Please disregard the system error. The solicitation will remain open until the available funds are committed.</p>
	RFA Section	Question	Answer
3		<p>Section IE of the Indoor Air Management Strategies—the Federal Funding Accountability and Transparency Act Form was found in Appendix D, not C as listed.</p>	<p>Federal Funding Accountability and Transparency Act Form is Appendix D.</p>
	RFA Section	Question	Answer
4		<p>I'm writing in regards to the types of indoor air management strategies that are eligible for funding through the RFA 20-21.</p> <p>We have engaged with a company called OnSite, LLC, who conducts evidence-based environmental assessments of the types of metrics that the RFA identifies (airflow patterns, ventilation, pressurization, etc.) and then provides tailored recommendations for how to optimize the healthcare environment. OnSite then educates clinical staff on how to perform their roles to maintain a safe indoor environment and provides ongoing monitoring through built-in sensors and a user Dashboard.</p>	<p>The grant proposed in the current RFA is for the purchase of indoor air equipment. Funds cannot be used for assessments, education or training efforts that may relate to environmental practices.</p>

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		Is the RFA limited to purchasing equipment for indoor air management like in-room HEPA units or would a preventative system like OnSite's be eligible?	
5		I'm trying to obtain a copy of the Certification Statement for the Indoor Air Management Strategies Grant Program. Can you please let me know where I can obtain that document?	The Certification Statement is page 12 of the RFA posted to the Department of General Services eMarketplace at the following link: http://www.emarketplace.state.pa.us/Solicitations.aspx?SID=RFA%2020-21
6		In Appendix B, it requests a SAP Vendor Number. What do we do if we do not have an SAP vendor number? If a provider has an SAP vendor number, but not an individual facility, do we put the provider's SAP number?	To register for an SAP Vendor number, please visit: PA Supplier Portal Home - SAP NetWeaver Portal (state.pa.us)
7		Does each individual facility need an SAP number or can they use their provider's SAP number?	Having individual facility SAP numbers will be useful and is recommended, but may not be necessary in all cases.
8		What is the document number?	This number is assigned once an applicant has been selected to receive the grant. Each agreement will be given a document number.
9		Can a grantee signature be a digital signature?	Digital signatures are acceptable.
10		Who signs as the grantee, is it the facility administrator?	An individual with authority to bind the Applicant to the Grant Agreement and its Riders must sign.

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11		What is the document type?	If approved for funding, the resulting document will be a grant agreement.
	RFA Section	Question	Answer
12		<p>I have 3 communities that we manage in PA and I am trying to figure out some of the requirements on the documents and what exactly is needed.</p> <p>On Appendix B – Signature Page there is a section listed as “Document No.” and “Document Type” what would those be or where do I find those?</p> <p>We do not have SAP numbers for two of the three communities. We did apply for the two communities that didn’t have them recently. Is the SAP number required to submit the application? We just want to make sure we submit before the deadline but don’t want that to hold back those two communities.</p>	See answers to Questions Nos. 6, 8 and 11. An entity needs not have an SAP Vendor Number to submit an application but must have one to receive grant funding.
	RFA Section	Question	Answer
13		What does the Document No. referring to?	See answer to Question No. 8.
	RFA Section	Question	Answer
14		What does the Document Type refer to?	See answer to Question No. 11.
	RFA Section	Question	Answer
15		Is it necessary to provide a SAP No.?	See answer to Question No. 12.
	RFA Section	Question	Answer
16	Section I. General Information and Instructions	<p>E. Application, #1 lists documents to be included with Core Application. The last item on the list is:</p> <p>Completed Federal Funding Accountability and Transparency Act Form (Appendix C).</p> <p>Appendix C is BUDGET SUBMITTAL, Rider 3. Is there a different form for Federal Funding Accountability and Transparency Act Form?</p> <p>Is the attached PDF form the correct form?</p>	The Federal Funding Accountability and Transparency Act Form is Appendix D.

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	RFA Section	Question	Answer						
17	Section IV. Application Instructions	<p>A. Core Application – the documents listed here include “Description of Legal Ownership of the Applicant including a list of a Governing Board ...” Section 2 Organizational Documents I added a section on the Application Cover Sheet to fill in this information (see below) – is this acceptable or is there somewhere else on the Application documents to include this information?</p> <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%; padding: 5px;">Description of Legal Ownership (including a list of a Governing Board or Board of Directors)</td> <td style="width:50%; padding: 5px;"> Check appropriate box: <input type="checkbox"/> Individual/sole proprietor or <input type="checkbox"/> C Corp <input type="checkbox"/> S Corp <input type="checkbox"/> <input type="checkbox"/> Other : _____ </td> </tr> <tr> <td style="padding: 5px;">If Public entity, list Board of Directors:</td> <td style="padding: 5px;"></td> </tr> <tr> <td style="padding: 5px;">If Privately owned, list Owner(s) name(s):</td> <td style="padding: 5px;"></td> </tr> </table>	Description of Legal Ownership (including a list of a Governing Board or Board of Directors)	Check appropriate box: <input type="checkbox"/> Individual/sole proprietor or <input type="checkbox"/> C Corp <input type="checkbox"/> S Corp <input type="checkbox"/> <input type="checkbox"/> Other : _____	If Public entity, list Board of Directors:		If Privately owned, list Owner(s) name(s):		This is acceptable, as long as the required information is provided.
Description of Legal Ownership (including a list of a Governing Board or Board of Directors)	Check appropriate box: <input type="checkbox"/> Individual/sole proprietor or <input type="checkbox"/> C Corp <input type="checkbox"/> S Corp <input type="checkbox"/> <input type="checkbox"/> Other : _____								
If Public entity, list Board of Directors:									
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	RFA Section	Question	Answer						
18	Section IV. Application Instructions	C. Certification Statement: Is the Certification Statement the same as the APPENDIX A-Application Cover Sheet? Is any other information needed as a Certification Statement?	No, the Application Cover Sheet is Appendix A. The Certification Statement is page 12 of RFA No. 20-21. See answer to Question No. 5.						
	RFA Section	Question	Answer						
19	APPENDIX B – SIGNATURE PAGE	What is the “Document No.” and “Document Type:”?	See answers to Questions Nos. 8 and 11.						
	RFA Section	Question	Answer						
20	APPENDIX B – SIGNATURE PAGE	Under the heading “GRANTEE” there are 2 lines for Signature/Title.	The signature page must be signed by the individual or individuals who have authority to bind the applicant to the terms of the Grant Agreement. If two signatures are needed to bind the applicant, an applicant must have both individuals sign. If one						

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	RFA Section	Question	Answer
			individual is able to bind the applicant, it only needs to have that one individual sign.
21		If approved, does the applicant have to pay for the indoor air equipment up-front or can they submit an invoice?	The Grant Agreement is a cost reimbursed agreement. Expense must be incurred to be reimbursed. See Appendix E Grant Agreement, Rider 1 Payment Provisions.
22		Is there a form for the Certification Statement?	See answer to Question 5. By signing the Application Cover Sheet (Appendix A) and submitting an Application, an applicant is certifying the correctness of the statements.
23		Can I submit for the grant if we have already purchased a piece of equipment during the pandemic that qualifies for the grant?	The grant funding can be used for the purchase of equipment on and after March 1, 2020.
24		The RFA indicates that the Department will award only one grant agreement to each approved applicant. If there are 2 or 3 licensed facilities (separate buildings) on a LTC campus, are we able to submit a request for each of the licensed entities even though their EIN is the same?	Yes, as long as they have different license numbers. A separate application must be submitted for each licensed entity.
25		Does an Applicant need to be registered on the Commonwealth of Pennsylvania’s Supplier Service Center when the application is filed or just after a grant is awarded?	Applicants will need to be registered by the time of grant award.
26	Appendix D	We do not currently have Central Contractor Registration, we can certainly apply. The site, www.ccr.gov , is no longer valid. Do you know which site has replaced it? I’ve found several which claim to be an “official” federal website and want to be sure we register correctly.	It is not necessary for the application. See the following link for additional information: https://www.fsr.gov/index?startover=1

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	RFA Section	Question	Answer
27		<p>I have a question about the last section needed for the grant application “Section C – Certification Statement”.</p> <p>Is this accomplished by signing the Application Cover Sheet (Appendix A)?</p>	See answer to Question No. 22.
	RFA Section	Question	Answer
28		<p>Regarding the 6 month Grant Term: Does an invoice for the work need to be submitted back to your department within this time period? Or does the work need to be completed during this time period? If an invoice must be submitted we may need to work with our vendors to have invoices issued faster than normal.</p>	<p>The term of the grant will be six months, meaning that the proposed air quality strategy must be completed during the six months of the agreement. If applying for grant funding for a strategy that has already been completed, the grant term may be for a longer period of time to allow additional time for the submission of invoices.</p>
	RFA Section	Question	Answer
29		<p>Are the following items eligible for funding: (i) filters for existing PTAC systems; (ii) repairs to existing HVAC systems.</p>	<p>Repairs to existing HVAC systems are not eligible for funding. Filters however are eligible for funding. For a complete list of eligible items, please refer to Section II, Subcategory B of the RFA.</p>
	RFA Section	Question	Answer
30		<p>We have 4 long term care communities (each with their own Federal Tax Id number) that have installed (after March of 2020) or will be installing a “Bipolar Ionization System,” thus, we will be submitting 4 different applications.</p> <p>I just want to confirm would a “Bipolar Ionization System” meet the criteria for this grant opportunity.</p>	<p>Bipolar Ionization Systems fall within the acceptable category for this grant opportunity.</p>
	RFA Section	Question	Answer

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31		On the core application, does an applicant have to have the census track number and the census block number?	No.
	RFA Section	Question	Answer
32		If our organization has both a licensed nursing facility and licensed assisted living residence, would we be able to submit an application for each of these entities? Or is the grant limited to one application per organization?	Organizations can apply for multiple facilities as long as the facilities are separately licensed. Each separately licensed facility must submit its own application.
	RFA Section	Question	Answer
33		Just to clarify, the date you are beginning to accept applications is August 23, 2021, but there is no end date? Can you please identify which attachments comprise the core document?	Applications will begin being accepted on August 23, and will continue to be accepted until all funds have been committed. The application is Indoor Air Management Strategies.pdf. All other additional documentation will be required once an applicant is selected.
	RFA Section	Question	Answer
34		Will you please clarify who can apply, specifically related to a single retirement community that has a skilled nursing home, a personal care facility, and residential care. All part of the same community, but licensed separately. Can each of these licensed facilities on the same campus each submit a grant application?	See answer to Question No. 32.
	RFA Section	Question	Answer
35		I am reviewing the website for RFA 20-21 regarding the Indoor Air Management Strategies Grant Program and I see 8/23/2021 as the date submissions can be accepted. When I look at the Solicitation Due Date, I see 12/31/99. Is that a typo and should it be 12/31/2021?	See answer to Question No. 2.
	RFA Section	Question	Answer

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36		Is this grant available to facilities who do not participate in the Medical Assistance Program?	Yes.
	RFA Section	Question	Answer
37		If a facility has two separately licensed facilities, one a long term care nursing facility and the other a personal care home which are under one tax Id, may the facility apply for grant funds for the personal care home and for the long term care nursing facility?	See answer to Question No. 32.
	RFA Section	Question	Answer
38		Can you clarify if this grant is for new indoor air management or retroactive to any qualified projects completed during 2020 & 2021 for COVID-19?	Funding is available for indoor air management strategy that will be or was purchased, on or after March 1, 2020.
	RFA Section	Question	Answer
39		When are applications due for the Indoor Air Management Strategies for Long-Term Care funding? We have 3 different long-term care facilities throughout the County, can we apply for each of them?	Applications can be submitted starting Monday, August 23 and can continue to be received up until the total grant funds have been committed. One application will need to be submitted for each of the facilities individually to be considered for the grant. One grant application for multiple facilities will not be accepted. See answer to Question No. 32.
	RFA Section	Question	Answer
40		Good morning, I have a question regarding the RFA No. 20-21 (Indoor Air Management Strategies). I see that the grant will be open starting on August 16th and until all funds have been committed. There is also a reference to a six month Term.	See answer to Question No. 28.

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		<p>H. Term of the Agreement The Term of the grant will start on the Effective Date of the agreement and will expire six months from the Effective Date. The Department will affix the grant term has been fully executed by the selected Applicant and by the Commonwealth and all approvals required by Commonwealth grant procedures have been obtained.</p> <p>Does this mean that once an applicant receives approval and the final grant documents are executed, the applicant has 6 months to complete the purchase and installation?</p> <p>Thanks you in advance for your assistance.</p>	
	RFA Section	Question	Answer
41		Hi would like to inquire more about that and where do I have this application?	<p>All of the instructions and documents have been posted on the eMarketPlace website at: http://www.emarketplace.state.pa.us/Solicitations.aspx?SID=RFA%2020-21</p> <p>Applications can be submitted starting August 23, 2021.</p>
	RFA Section	Question	Answer
42		I searched in the eMarketplace and cannot find information or the form to apply for this program.	See answer for Question 41.
	RFA Section	Question	Answer
43		<p>To whom it may concern:</p> <p>We are in the process of applying for the Indoor Air Management Strategies Grant and have a question regarding Appendix B, what is the document number and document type?</p>	See answer for Questions Nos. 8 and 11.
	RFA Section	Question	Answer
44		Where can I find the application for the indoor air management grant program?	See answer for Question No. 41.

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	RFA Section	Question	Answer
45		<p>I have a couple of questions regarding RFA #20-21 for Indoor Air Management Strategies grant Program:</p> <p>1. Can we have our board-authorized officials sign application documents electronically (e.g. DocuSign or other means)? Most of our administrative staff continue to work remotely.</p> <p>2. How many signatures are required on the Grant Agreement Signature Page form—one or two?</p>	See answer to Questions Nos. 9 and 20.
	RFA Section	Question	Answer
46		Where can I find the actual application for this program? (Or do I send the info in an email?)	See answer for Question No. 41.
	RFA Section	Question	Answer
47		Where do I find or where can I get an application form?	See answer for Question No 41.
	RFA Section	Question	Answer
48		Having trouble understanding where the core application is or what it entails? I've read it a couple times but it's hard to understand and I just need clarification please.	The Department is not entirely sure what information you are seeking. The Request for Application available on eMarketplace contains instructions as to the application process. See answer for Question No. 41 for a link to the document. You need to submit an application for funding as described in Section 1, subsection E. Further instruction on the elements of the Core Applicant is found on pages 8-10 of the Request for Application. An applicant should provide all requested information.
	RFA Section	Question	Answer
49		Please let me know what documents need to be submitted for the grant, from what I can tell we submit in 2 parts – application and budget/estimate and then after approval the final docs, invoice and proof of payment – is that correct?	The application is submitted in 2 parts as you stated. An applicant needs to submit its application for funding in accordance with the solicitation instructions of the Request

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		Do you suggest/prefer that the licensee of the community submit the application or the manager/operator of the community?	<p>for Application. If approved for funding, the Department will then enter into a Grant Agreement with the applicant. The Grant Agreement will consist of those documents listed in Section I, subsection A Type of Agreement. If approved for funding, the Department will be able to use the applicant's submitted signature page (Appendix B) to process the Grant Agreement.</p> <p>An individual authorized to bind the applicant to the terms of the application and Grant Agreement must sign the application and Appendix B. The applicant is best able to determine who should submit the application.</p>
	RFA Section	Question	Answer
50		Is there a writeable PDF for the RFA?	At this time, we do not have a fillable PDF available.
	RFA Section	Question	Answer
51			